

Garden Park Use Agreement Cover Sheet

BRIDE: Name: _____ Address: _____ _____ Phone: _____ Email: _____	GROOM: Name: _____ Address: _____ _____ Phone: _____ Email: _____
BRIDE'S MOTHER: Name: _____ Address: _____ _____ Phone: _____ Email: _____	GROOM'S MOTHER: Name: _____ Address: _____ _____ Phone: _____ Email: _____
BRIDE'S FATHER: Name: _____ Address: _____ _____ Phone: _____ Email: _____	GROOM'S FATHER: Name: _____ Address: _____ _____ Phone: _____ Email: _____

GARDEN PARK WARD USE AGREEMENT

This **Agreement** between the Garden Park Ward (the “Ward”) and the “User” sets forth the rules governing the use of the Garden Park Ward meetinghouse and/or facilities by the following individual who will be the responsible party in connection with such use.

Name: _____

Address: _____ Phone: _____

Email: _____

Relationship to the Bride or Groom? _____

Date and Time of Use: _____

Facilities Requested for Use: Carriage House Grounds (Circle one or both)

Description of Use: _____

CONDITIONS OF USE

- 1. Limited Use:** The meetinghouse/grounds are not a wedding reception center, but an LDS meetinghouse. The privilege of use is limited to the Date and Time of Use, the Facilities Allowed for Use, and Description of Use by the User and User’s invited guests, as set forth above.
- 2. Prohibited Disturbance:** Overly-elaborate decorations, including but not limited to hanging lights, streamers, pictures and other items from the building, trees, fences or other structures, overt rearrangement of unattached physical items, disturbance of flora/streams/rocks, or any modification to any structures are inappropriate and not allowed. What is deemed “overly elaborate” is at the sole discretion of the Garden Park Representative. Those who desire such decorations or measures should consider other locations or commercial facilities.
- 3. Deposit:** The User will pay a deposit in the amount of \$ 750.00, a portion thereof in the amount of \$500.00, is non-refundable in any case, before use of the facilities will be allowed. The “refundable” portion of the deposit or any fraction thereof will only be refunded if the facilities are left as they were found, undamaged and in a condition of cleanliness to be determined solely by and at the discretion of Garden Park Ward authorized representatives. Should any conditions described within this document be violated all deposit fees paid are subject to forfeiture. **User further agrees to promptly provide any additional moneys required by the Garden Park Ward for damages which exceed any amounts deposited.**

- 4. Revocation:** The User understands and agrees that use of the facilities is at the sole discretion of the Garden Park Ward and/or the Church of Jesus Christ of Latter-day Saints, and that any authorized representative or employee of the Church may withdraw permission for any and all use of the facilities at any time and for any reason. The Garden Park Ward, at its sole discretion, also reserves the right to cancel and revoke any usage previously granted at any time should the rules and conditions as specified herein not be satisfactorily complied with by the User or the User's representatives, agents or invited guests. Upon any such revocation, this Agreement shall terminate and the Ward will refund deposits made with the exception of any portions it deems necessary to pay for any damages, repairs, or cleaning.
- 5. Responsibility:** The User will be responsible to read, understand, and comply with all applicable rules and conditions as specified on the website "www.GardenParkWard.org" as well as all conditions specified in this Agreement. The user agrees to be responsible for such compliance on behalf of all persons connected with or engaged in the event or activity for which usage is allowed.
- 6. Indemnity:** The User agrees to indemnify and hold harmless the Garden Park Ward, Utah Salt Lake Bonneville Stake, and the Church of Jesus Christ of Latter-Day Saints, their members, officers, agents, and employees against any and all expenses, inconveniences, liabilities, including financial or other losses of any nature suffered or incurred as a result of User's use of the facilities. User undertakes and accepts usage of the facilities entirely at User's own risk and agrees to indemnify and hold harmless the specified Church parties on behalf of all User's guests, visitors, paid or unpaid third parties, and/or associates.
- 7. Building Interior:** The ward building itself is not accessible for receptions except in the event of inclement weather. The Carriage House is available for the use of restrooms and kitchen facilities. Usage of the food serving facilities inside the building may be granted only if specifically provided for in this Agreement. Should the weather require use of the building the users must contact the Garden Park representative or member of the Bishopric to obtain access.
- 8. Key(s):** User agrees that any key(s) supplied for usage of the facilities will not be copied or loaned to any third parties, and that such key(s) will be returned within one day following usage of the facilities, to the return location specified herein. Any misuse of or failure to promptly return any key will result in forfeiture of \$50 per key from the User's deposit.
- 9. Additional Conditions:**

 - a) All grounds and/or facilities are to be left in an equal or better condition than existed prior to usage by the User.
 - b) Neither the Chapel nor the Relief Society room may be used at any time, with the

exception that prior permission may be granted, if specified herein, for usage of the Relief Society Room for a wedding ceremony which must be conducted by the Bishop of either the bride or the groom.

- c) Upholstered chairs from the Relief Society room may not be used or moved from the Relief Society room for any reason.
- d) User is solely responsible to provide all supplies and materials required for usage, including tables, table cloths, sound systems, decorations, extension cords, etc., except as specifically provided for herein. Tables and chairs which are normally stored in the Cultural Hall or Carriage House may be used indoors, if an inside reception is authorized. Other furniture, appliances, or fixtures are not to be moved without prior permission from the designated Ward representative. No tables, chairs, furniture, or other fixtures are to be modified, dismantled, or removed from the interior of any building.
- e) No pictures or artwork are to be removed or repositioned, either from walls or other surfaces, at any time.
- f) Elaborate decorations are not allowed; neither indoor (if authorized) nor outdoor decorations shall in any way damage or interfere with any flora, fixtures, or structures. **Lights and other items may not be hung from the buildings or trees.**
- g) No tape which will damage paint or other surfaces is allowed; any tape used must be promptly and completely removed immediately following the reception or event.
- h) No use of the facility's ladder(s) is allowed.
- i) No walking on, access to, or connections to flower beds, trees, or shrubbery is allowed.
- j) Pianos may not be removed from the building, nor may they be moved from the rooms in which they are found without specific prior permission from a Ward representative. If repositioning is authorized, extreme care will be exercised both for the pianos themselves and for all flooring surfaces.
- k) If requested by an authorized representative of the Garden Park Ward, any music or sounds being performed or presented in connection with the scheduled event may be (a) changed, (b) the volume reduced, or (c) discontinued. Noise shall strictly comply with Salt Lake City noise ordinances. In addition, amplified sound shall not be used after 9:00 pm on a school night, and no later than 9:30 pm on any night.
- l) No vehicles may be driven on the grounds, other than the parking lot, at any time.
- m) Parking, including for loading and unloading, is to be in designated parking lots or on the streets per city parking ordinances.

- n) All power use must be from exterior sockets. No power cords may be run from inside the building to outside electronic equipment or lights. Power must be used from the light posts situated throughout the grounds. Please use caution not to overload a circuit as it may not be possible to reset the breaker should it break.

The signatures below certify acceptance of and agreement to the conditions of this document:

User: _____ Date: _____

Garden Park Ward Representative Agent/ Date _____/_____

Ward Representative Contact Number: _____

Ward Representative Email: _____

Key(s) Return Location: _____